How to Set Your Availability

ARBITERSPORTS WEBSITE | GUIDE FOR OFFICIALS

THE MOST IMPORTANT RULE In ArbiterSports, block the days and times you CANNOT officiate. Do not block your available days. Unblocked times are generally available, subject to other conflicts and assigner rules.

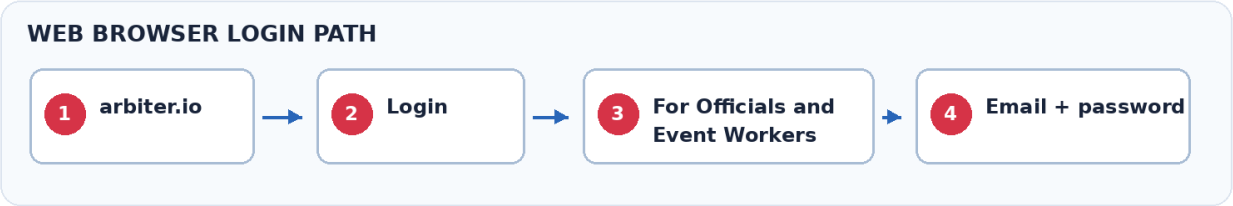
Log in through a web browser

1 **Open a browser.** On a computer, go to arbiter.io (not the mobile app).

2 **Choose the correct login.** Click Login, then For Officials and Event Workers.

3 **Sign in.** Enter the email address associated with your official account and your password.

4 **First-time users.** Accept your assigner's email invitation first. Then use Forgot Password to set up credentials and follow any verification/MFA prompts.



Illustrative navigation sequence; the login page appearance may change.

Find the Blocks calendar

5 **Open Blocks.** From the menu across the top of your account, click Blocks, then Dates.

6 **Select your groups.** Check the assigning group(s) to which your unavailable dates should apply. If you belong to multiple groups, verify that each appropriate group is selected.

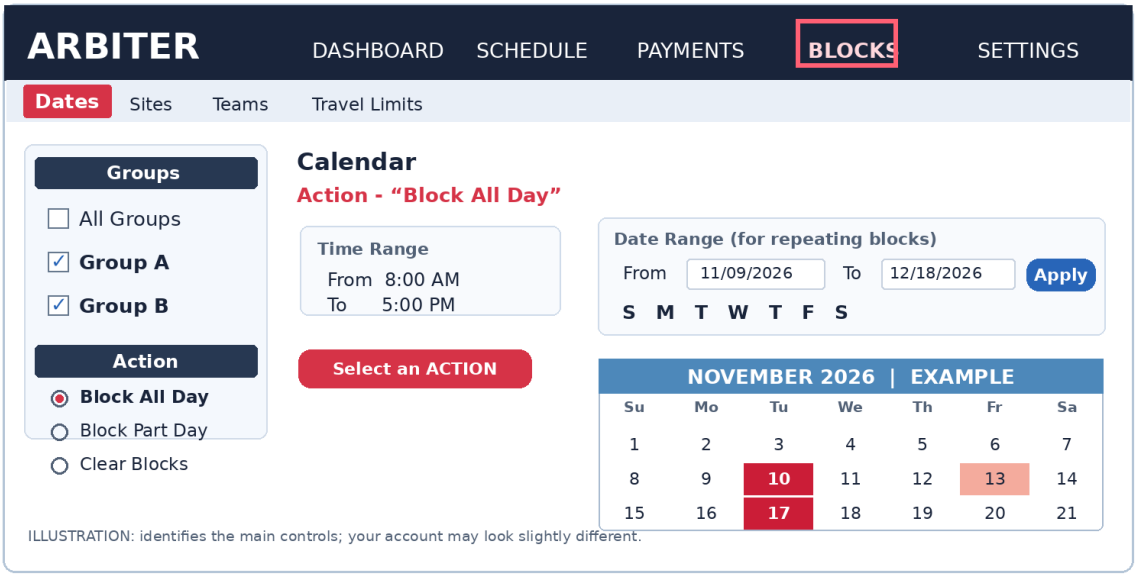


Illustration based on ArbiterSports' current web controls (not a live screenshot).

Block a whole day or part of a day

For individual dates, select an Action on the left and then click the date on the calendar. The selected action is applied to that date.

A. Block the entire day

1 **Choose Block All Day.** This tells your assigner you cannot officiate at any time on that date.

2 **Click the date.** The date turns dark red. Repeat for other dates you cannot work.

B. Block only certain hours

1 **Choose Block Part Day.** In Time Range, select the FROM and TO times when you are unavailable.

2 **Click the date.** The date turns a lighter red or salmon colour. Repeat for other dates with the same unavailable hours.



Illustrative calendar colours: dark red = full-day block; light red = part-day block.

EXAMPLE If you work 8:00 AM to 4:00 PM but can officiate in the evening, select Block Part Day, set 8:00 AM–4:00 PM, and click the applicable date(s).

IMPORTANT Enter the times you are NOT available, not the times you want games. A block ending at 4:00 PM may still affect a game shortly afterward because of travel and pre-game arrival requirements.

Check the calendar colours

Dark red — Full-day block: unavailable all day.

Light red / salmon — Part-day block: unavailable during the set hours.

Unshaded / white — No day/time block shown; other assignment restrictions may still apply.

Optional: make a block firm

If an absence must not be overridden, select Firm Block before you place the block on the calendar. ArbiterSports says this prevents an assigner from overriding that block. Confirm that your group permits this option.

Add repeating blocks (save time)

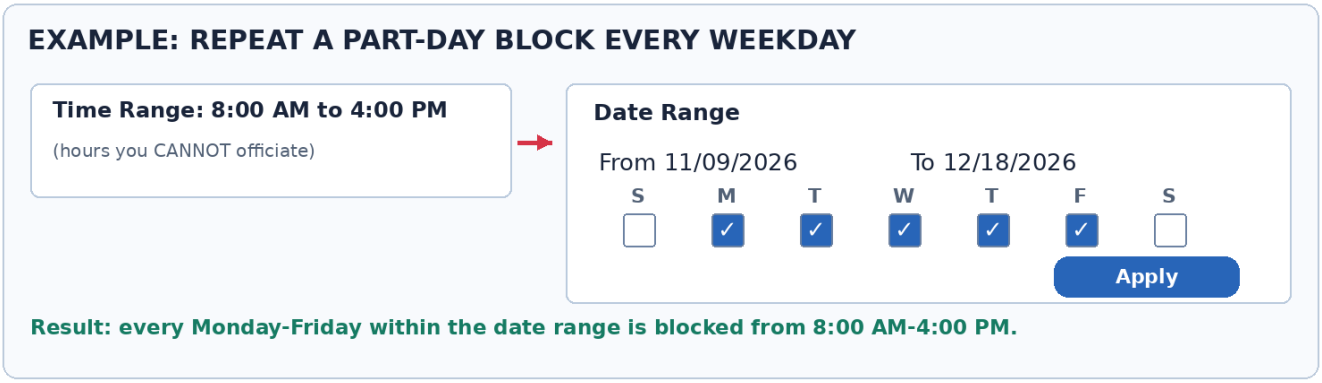
Use Date Range instead of clicking every date when you are unavailable on a regular schedule.

1 **Choose an action.** Select Block All Day or Block Part Day. For part-day blocks, enter the unavailable start and end times.

2 **Set the Date Range.** Enter the first and last date of the period you want to block.

3 **Choose weekdays.** Tick the day(s) of the week the block should apply to. Untick days that should remain unblocked.

4 **Click Apply.** Review the calendar afterward to make sure the correct dates are coloured.



Example only: repeat a weekday work-hours block over a chosen date range.

Change or remove a block

1 **Open Blocks → Dates.** Check the correct group or groups.

2 **Select Clear Blocks.** Click the date(s) whose blocks you need to remove.

3 **Review the result.** If you need a different time range, clear the old block and apply a new one. Check your calendar again.

EXCEPTION Some automatic blocks created after declining an assignment cannot be cleared by the official; contact the assigner who assigned the game.

Troubleshooting and final checks

I only see "Print Blocks Summary." Your assigner may not have enabled Block Dates and Times permission for your group.

I was assigned on a blocked date. Check whether you selected every relevant assigning group and whether your block was marked firm.

I cannot select a group. Ask the assigner to grant your account permission to enter blocks for that group.

I cannot sign in. Use the official/event-worker login, verify your email address, or select Forgot Password.

Final check: scan upcoming weeks regularly and update blocks promptly whenever plans change.